

3.2. DESERT TORTOISE AUTHORIZED BIOLOGIST QUALIFICATIONS FORM

This form should be used to provide your qualifications to agency officials if you wish to undertake the duties of an authorized biologist with regard to desert tortoises during construction or other projects authorized under Sections 7 (Biological Opinions) or 10(a)(1)(B) (i.e. Habitat Conservation Plans) of the Endangered Species Act.

(If you seek approval to attach/remove/insert any devices or equipment to/into desert tortoises, withdraw blood, or conduct other procedures on desert tortoises, a recovery permit or similar authorization may be required. Application for a recovery permit requires completion of Form 3-200-55, which can be downloaded at <http://www.fws.gov/forms/3-200-55.pdf>.)

1. Contact Information:

Name	Riley Morgan
Address	100 Example Way
City, State, Zip Code	Example City, XX 00000
Phone Number(s)	202-555-0100
Email Address	riley.morgan@example.com

2. **Date:** 10/19/2026

3. Areas in which authorization is requested (check all that apply):

- ☐ San Bernardino, Kern, Inyo and Los Angeles Counties, California (Ventura office)
- ☐ Riverside, San Diego, and Imperial Counties, California (Carlsbad office)
- ☒ Nevada ☐ Utah ☐ Arizona

4. Please provide information on the project:

USFWS Biological Opinion or HCP No. When Applicable	FICTIONAL-0000	Date: 01/15/2026
Project Name	Fictional Solar Project	
Federal Agency (If Applicable)	Fictional Federal Agency	
Proponent or Contractor	Example Environmental Co.	

5. If you hold, or have held, any relevant state or federal wildlife permits provide the following:

Species	Dates	State (specify) or Federal Permit Number	Authorized Activities
Fictional species (example)	2023-2025	EX-12345	Surveys and monitoring

6. Education: Provide up to three schools, listing most recent first:

Institution	Dates attended	Major/Minor	Degree received
Fictional Example University	2015-2019	Wildlife Biology	B.S. (fictional)

7. Desert Tortoise Training.

Name/Type of Training	Dates (From/To)	Location	Instructor/Sponsor
1. Fictional Tortoise Basics	03/01/2024 03/02/2024	Example Training Center	Alex Example
2. Fictional Field Techniques	04/01/2024 04/03/2024	Example Field Station	Jordan Example
3.			
4.			

8. Experience – Include only those positions relevant to the requested work with desert tortoises. Distinguish between wild Mojave desert tortoise and other experience. Include only your experience, not information for the project you worked on (e.g., if 100 tortoises were handled on a project and you handled 5 of those tortoises, include only those 5. List most recent experience first. Handling a Mojave desert tortoise must be authorized by a Biological Opinion or other permit and reported to the USFWS. Information provided in this section will be used by the USFWS to track the numbers of tortoises affected by previous projects (baseline). **Be sure to include a project supervisor or other contact that can verify your skills and experience in relation to your job performance.** Attach additional sheets as necessary. Please use numbers in each column; do not use “X’s” to indicate participation in the activity. If your experience is limited to **less than three desert tortoise positions**, please include additional job experience and references in the section below.

Experience by project and activity:

Project Name: Job Title: Dates of Employment:	Supervisor / Project Contact Name: Phone: Email Address:		Conduct Clearance Surveys (Hrs/Days)	Excavate DT burrows (No.)	Locate DT No. < 100mm ≥ 100mm	Handled for Relocation DTs (No.)	Excavate, and relocate DT nests (No.)
			hours 400 days worked 50	12	2 6	21	1
1. Fictional Desert Survey Authorized Biologist 03/2025-10/2025	Alex Example 202-555-0101 alex@example.com		hours 200 days worked 25	5	0 4	11	0
3.			hours days worked				
4.			hours days worked				
5.			hours days worked				
6.			hours days worked				
7.			hours days worked				

Experience by project and activity (continued): Each project number should correspond with the project listed on the previous page

Project Name (Number should correspond to previous page)	Construct Artificial Burrows (No.)	Monitor project equipment and activities (Hrs/Days)	Oversee project compliance (Hrs/Days)	Supervise DT field staff (Hrs/Days) and No. staff supervised	DT fence Installation and inspection (Hrs/Days)	Present DT Awareness Training (No.)
1. Fictional Desert Survey	2	hours 240 days worked 30	hours 80 days worked 10	hours 40 staff 4	hours 32 days worked 4	2
2. Fictional Habitat Survey	1	hours 120 days worked 15	hours 40 days worked 5	hours 16 staff 2	hours 16 days worked 2	1
3.		hours days worked	hours days worked	hours staff	hours days worked	
4.		hours days worked	hours days worked	hours staff	hours days worked	
5.		hours days worked	hours days worked	hours staff	hours days worked	
6.		hours days worked	hours days worked	hours staff	hours days worked	
7.		hours days worked	hours days worked	hours staff	hours days worked	

Summary of experience:

Total time spent for all desert tortoise-related field activities (referenced above):

Specify total number of hours: 1,184

OR total number of 8-hour days:

Total number of miles/kilometers walked conducting survey transects: 128 miles

Total number of wild, free-ranging desert tortoises you personally handled:

<100 mm: 6

≥100 mm: 26

Additional supervisory experience other than with desert tortoise work:

Project	Hours	Staff (No.)
Fictional Habitat Restoration	80	3

Additional references for individuals who have held **less than three** positions working with desert tortoise

Project Name: Fictional Desert Survey Job Title: Authorized Biologist Dates of employment: 03/2025-10/2025	Supervisor / Project Contact: Name: Alex Example Phone: 202-555-0101 Email address: alex@example.com
Project Name: Job Title: Dates of employment:	Supervisor / Project Contact: Name: Phone: Email address:

Project Name: Job Title: Dates of employment:	Supervisor / Project Contact Name: Phone: Email address:
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I certify that the information submitted in this form is complete and accurate to the best of my knowledge and belief.

I understand that any false statement herein may subject me to the criminal penalties of 18 U.S.C. Ch.47, Sec. 1001.

Signed: UNSIGNED - FICTIONAL EXAMPLE **Date:** 10/19/2026